



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

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"Building Partnerships – Building Communities"

August 22, 2009

Teaway Solar Reserve, LLC
c/o Howard Trott
Land Owner Representative
218 E. First Street, Suite B
Cle Elum, WA 98922

Nichole Seidell
Authorized Agent
CH2MHILL
2020 SW Fourth Ave, Suite 300
Portland, OR 97201-4958

Subject: Determination of Complete Application
Teaway Solar Reserve Conditional Use Permit (CU-09-00005)
and associated Development Agreement

Dear Applicant:

Your application for the Teaway Solar Reserve was received on August 18, 2009, and has been determined complete on the date of this letter.

Your application meets the requirements of KCC 15A.30.010 and KCC 17.60A.030 for a complete application. The County may request additional information during review of your application. Continued processing of your application will include, but is not limited to the following actions:

1. According to KCC 15A.030.060 a Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal. **Note: you have 5 days to contact Community Development Services for instructions for posting notice signs at the site as outlined in KCC 15A.03.110.**
2. Requests for clarification, amendments, or additional information will be sent to you following the public comment period.
3. The consideration of written comments from adjacent property owners and public agencies will be incorporated in the staff report.
4. As requested by the County, additional materials and/or revised site plan drawings may be required before this matter is brought before the Board of Adjustment (CUP) and Board of County Commissioners (Development Agreement).
5. Notification of the SEPA Environmental Threshold Determination and scheduling the

Public Hearing date before the Board of Adjustment. The Notice of SEPA Action will be final unless appealed within 10 working days following the of the decision.

6. An open record public hearing is tentatively scheduled to go forward before the Kittitas County Board of Adjustment on Wednesday, November 18, 2009 at 7:00 p.m.
7. An open record public hearing will be scheduled before the Kittitas County Board of Commissioners for the Development Agreement following the Board of Adjustment decision.

If you have any questions regarding this matter, please contact me at (206) 382-9540, or by e-mail at anelson@GordonDerr.com.

Sincerely,



Anna Nelson, AICP
Contract Planner

cc: Dan Valoff, Kittitas County